Covansys

Weekly Executive Status Report

Project: Statewide Voter Registration System
Project Manager: W. Gary Bush   gbush2@covansys.com
For Weeks Ending: 30-Dec-05
Project Schedule: 304 days used of   336   total project days
                                     90%   of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 4 (Software Modification and Testing) Closing Out
- Fix build of 12/16 was moved to Production for county testing.
- PCC failed to complete the final function development by 12/31, as promised.
- Covansys assumed the licensing rights to ElectioNet and will control all future development of the SVRS.
- Key PCC development staff will become Covansys employees or contractors to Covansys.
- A Covansys team assessment of the application state will begin next week to determine overall status.
- Completion schedule will be modified, based on findings of the application status assessment.
- Redesigned Absentee module and County Server Back-up process to be implemented in the next release.
Phase 5 (Pilot Implementation) Continuing with Updated Application
- Three pilot counties (Mercer, Ocean, and Essex) went live on 10/24, with re-pulls of their legacy data loaded on 11/14.
- The mid-December UAT fix build was migrated into the Production environment for State and county testing.
- Covansys continues to provide on-site staff in each county as required by events.
- New data and application issues continue to be discovered, logged, and addressed in preparation for the final rollout to the remaining counties.
Phase 6 (Staged Rollout and Deployment - Remaining Sites) Deferred until January or Later
- Rollout schedule is being adjusted, due to the delay of the final application release.
- Final data pulls will resume upon acceptance of the application, dependent on regression testing of the final release.
- Previous tentative schedule must be reworked, once development status is determined. On-site support will continue until all counties are deployed.
Business Transition Change Management Plan Underway
- Most of the CM staff was out on vacations through the holidays.
- T2 training classes are on hold, pending re-scheduling, for the remaining counties to align with eventual rollout schedule.
- The remaining classes for municipal clerks will run into mid-January.
- Rollout On-site Support Schedules must be updated again to account for new rollout delays.
Data Conversions Enter Final Phase.
- Data conversion issues from the 3 pilots continue to be worked.
- Conversion programs being updated to improve conversion of history, poll worker, petitions, and supporting file loading.
- Pull dates for the remaining counties will be reworked to accomodate the delay in rollouts.
DIA Agency interfaces still being finalized. No change in status this week.
- Data line configurations were resolved by MVC and ATS technical staffs. Test transfers are underway, with issues still to be fixed.
- State OIT and Covansys development staff continue to adjust the MQ server requests and the SVRS application for proper message formatting.
- State is still finalizing the MOU with MVC.

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Note: Vacations and the Holiday Schedule reduced activity the past two weeks.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P5b	Document Pilot Results	WGBush	Underway	14-Nov	Issues discovered by county staff continue to be compiled for correction by the data conversion and development teams.

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

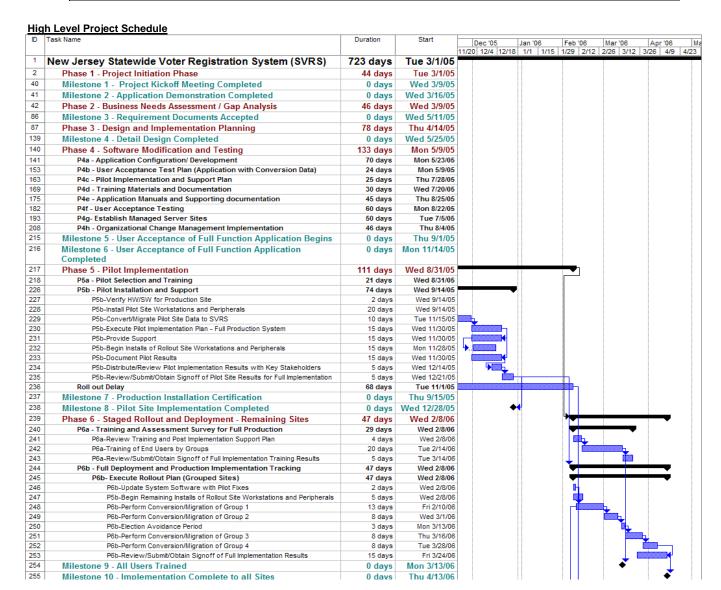| Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P5b	Install T-1 data lines to each county's server	ATS	Underway	unknown	Final data line scheduled for upgrade (Cape May). Delayed, based on Verizon schedule to move the previously installed line. Underway, scheduling with the county not completed yet.
P7b2	Conduct Internal Testing (Interface, Integration)	GLBush	Underway	12-Jan	MVC On-line interface testing is underway and will continue next week

Coming Events
Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Underway	Covansys assumes licensing of ElectioNet from PCC	15-Dec	6-Jan	Final negotiations in progress
Underway	Covansys Team assessments of overall code status	2-Jan	6-Jan	Being reviewed with developers and analysts.
Re-Scheduled	Performance and Load Testing of application & systems	12-Sep	31-Jan	System adjustments require more testing

Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	30-Jun-05	Large	Cost reduction approved.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Approved	End-user hardware increase above proposal estimates	WG Bush	22-Jul-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Print Servers for each county (21)	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Cost Savings to State by dropping end-user hardware M&S in lieu of ordering additional replacement hardware.	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Server Racks for Mercer and Essex Counties	WG Bush	24-Aug-05	Small	State will purchase this HW through Covansys.
Approved	Additional PC purchases for Missed and Increased Counts to Counties	WG Bush	29-Aug-05	Medium	State will purchase this HW through Covansys.

High Level Project Schedule

ID	Task Name	Duration	Start
1	**New Jersey Statewide Voter Registration System (SVRS)**	**723 days**	**Tue 3/1/05**
2	**Phase 1 - Project Initiation Phase**	**44 days**	**Tue 3/1/05**
40	**Milestone 1 - Project Kickoff Meeting Completed**	**0 days**	**Wed 3/9/05**
41	**Milestone 2 - Application Demonstration Completed**	**0 days**	**Wed 3/16/05**
42	**Phase 2 - Business Needs Assessment / Gap Analysis**	**46 days**	**Wed 3/9/05**
86	**Milestone 3 - Requirement Documents Accepted**	**0 days**	**Wed 5/11/05**
87	**Phase 3 - Design and Implementation Planning**	**78 days**	**Thu 4/14/05**
139	**Milestone 4 - Detail Design Completed**	**0 days**	**Wed 5/25/05**
140	**Phase 4 - Software Modification and Testing**	**133 days**	**Mon 5/9/05**
141	P4a - Application Configuration/ Development	70 days	Mon 5/23/05
153	P4b - User Acceptance Test Plan (Application with Conversion Data)	24 days	Mon 5/9/05
163	P4c - Pilot Implementation and Support Plan	25 days	Thu 7/28/05
169	P4d - Training Materials and Documentation	30 days	Wed 7/20/05
175	P4e - Application Manuals and Supporting documentation	45 days	Thu 8/25/05
182	P4f - User Acceptance Testing	60 days	Mon 8/22/05
193	P4g- Establish Managed Server Sites	50 days	Tue 7/5/05
208	P4h - Organizational Change Management Implementation	46 days	Thu 8/4/05
215	**Milestone 5 - User Acceptance of Full Function Application Begins**	**0 days**	**Thu 9/1/05**
216	**Milestone 6 - User Acceptance of Full Function Application Completed**	**0 days**	**Mon 11/14/05**
217	**Phase 5 - Pilot Implementation**	**111 days**	**Wed 8/31/05**
218	**P5a - Pilot Selection and Training**	**21 days**	**Wed 8/31/05**
226	P5b - Pilot Installation and Support	74 days	Wed 9/14/05
227	P5b-Verify HW/SW for Production Site	2 days	Wed 9/14/05
228	P5b-Install Pilot Site Workstations and Peripherals	20 days	Wed 9/14/05
229	P5b-Convert/Migrate Pilot Site Data to SVRS	10 days	Tue 11/15/05
230	P5b-Execute Pilot Implementation Plan - Full Production System	15 days	Wed 11/30/05
231	P5b-Provide Support	15 days	Wed 11/30/05
232	P5b-Begin Installs of Rollout Site Workstations and Peripherals	15 days	Mon 11/28/05
233	P5b-Document Pilot Results	15 days	Wed 11/30/05
234	P5b-Distribute/Review Pilot Implementation Results with Key Stakeholders	5 days	Wed 12/14/05
235	P5b-Review/Submit/Obtain Signoff of Pilot Site Results for Full Implementation	5 days	Wed 12/21/05
236	**Roll out Delay**	**68 days**	**Tue 11/1/05**
237	**Milestone 7 - Production Installation Certification**	**0 days**	**Thu 9/15/05**
238	**Milestone 8 - Pilot Site Implementation Completed**	**0 days**	**Wed 12/28/05**
239	**Phase 6 - Staged Rollout and Deployment - Remaining Sites**	**47 days**	**Wed 2/8/06**
240	**P6a - Training and Assessment Survey for Full Production**	**29 days**	**Wed 2/8/06**
241	P6a-Review Training and Post Implementation Support Plan	4 days	Wed 2/8/06
242	P6a-Training of End Users by Groups	20 days	Tue 2/14/06
243	P6a-Review/Submit/Obtain Signoff of Full Implementation Training Results	5 days	Tue 3/14/06
244	**P6b - Full Deployment and Production Implementation Tracking**	**47 days**	**Wed 2/8/06**
245	P6b- Execute Rollout Plan (Grouped Sites)	47 days	Wed 2/8/06
246	P6b-Update System Software with Pilot Fixes	2 days	Wed 2/8/06
247	P5b-Begin Remaining Installs of Rollout Site Workstations and Peripherals	5 days	Wed 2/8/06
248	P6b-Perform Conversion/Migration of Group 1	13 days	Fri 2/10/06
249	P6b-Perform Conversion/Migration of Group 2	8 days	Wed 3/1/06
250	P6b-Election Avoidance Period	3 days	Mon 3/13/06
251	P6b-Perform Conversion/Migration of Group 3	8 days	Thu 3/16/06
252	P6b-Perform Conversion/Migration of Group 4	8 days	Tue 3/28/06
253	P6b-Review/Submit/Obtain Signoff of Full Implementation Results	15 days	Fri 3/24/06
254	**Milestone 9 - All Users Trained**	**0 days**	**Mon 3/13/06**
255	**Milestone 10 - Implementation Complete to all Sites**	**0 days**	**Thu 4/13/06**

255	Milestone 10 - Implementation Complete to all Sites	0 days	Thu 4/13/06
256	Phase 7 - Conversion and Interface	258 days	Mon 3/14/05
257	P7a - Data Conversion	258 days	Mon 3/14/05
258	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
267	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
276	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
283	P7a4 - Data Conversion Results Cycle 3	126 days	Mon 9/19/05
284	Pilot Sites	51 days	Mon 9/19/05
285	p7a4 - Collect data from each Pilot data source	12 days	Mon 9/19/05
286	P7a4 - Process Data through Conversion Programs	5 days	Tue 11/15/05
287	P7a4 - Distribute Final Implementation Conversion reports to Pilot source contact person	5 days	Tue 11/22/05
288	Staged Rollout per Site	25 days	Fri 2/10/06
289	p7a4 - Collect data from Rollout data source	20 days	Fri 2/10/06
290	P7a4 - Process Data through Conversion Programs	25 days	Fri 2/10/06
291	P7a4 - Distribute Final Implementation Conversion reports to Rollout data source contact person	20 days	Fri 2/17/06
292	P7b - DIA Interfaces	200 days	Tue 4/26/05
293	P7b1 - External Interface Design Document	48 days	Tue 4/26/05
300	P7b2 Interface testing results document	152 days	Tue 7/5/05
301	P7b2 - External Interface Development	95 days	Tue 7/5/05
302	P7b2-Conduct Internal Testing (Interface, Integration)	25 days	Wed 10/12/05
303	P7b2-Document Internal Testing	20 days	Wed 10/19/05
304	P7b2-Conduct Network Testing with State MVC	10 days	Wed 1/25/06
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	345 days	Mon 10/10/05
336	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Thu 5/25/06
337	Ongoing Project Management	345 days	Tue 3/1/05
417	Comprehensive Full Service Support	222 days	Thu 2/15/07
422	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07